

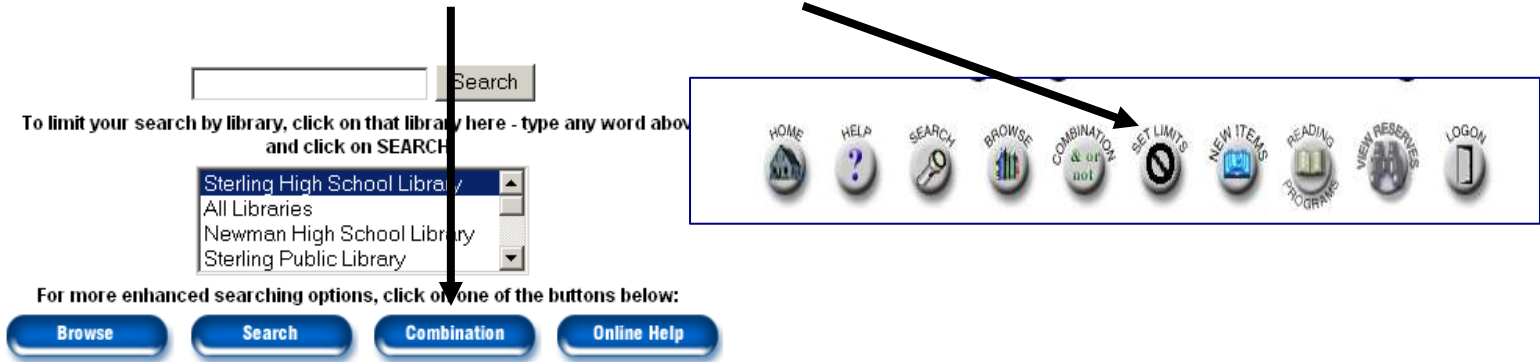
Professional Books For Sterling CUSD #5

A professional collection is started and is being housed at the high school library. Any of these books are available for all district staff to check out and use at any time. The professional collection can be found by searching the on-line catalog. Professional books, Videos/audio cassettes/DVDs etc. may all be selectively searched following the same steps but selecting the desired collection type on the “Set Limits” page. Remember that you can place holds on the books from your desktop computer at home or at school with your user ID (on Teacher ID) and Password (your password is the month and day of your birth – i.e. July 25 would be 0725 - see your librarian if you have problems).

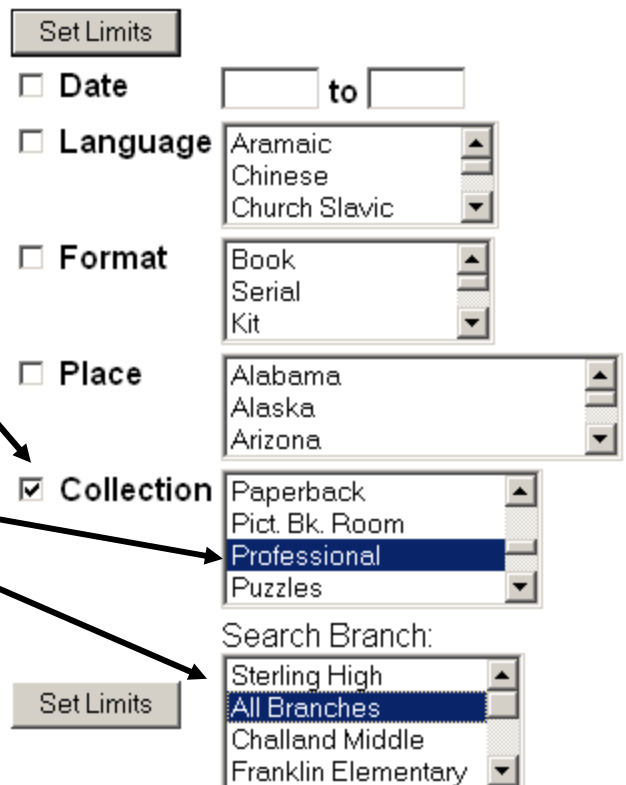
During the school year, books will be delivered to your building.

Follow these steps:

1. Go to your school’s library website.
 - a. K-8 Click on “Library Catalog”,
 - b. SHS click “Book Ebook”
 - c. then **Combination** > then **“Set Limits”**.



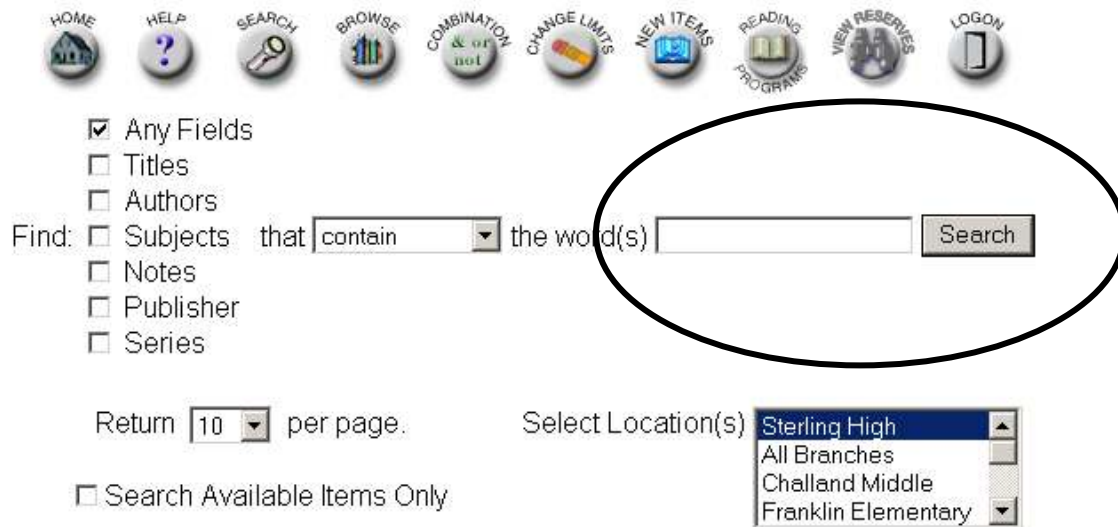
2. On the “Set Limits” page,
Check **“Collection”**
Check **“Professional”**
(Or other appropriate choice)



4. Under Search Branch, select **“All Branches”**,
or Sterling High .
5. Click the **“Set Limits”** button.

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You will automatically return to the Search Page. You can search within SHS, where the majority of the professional books are housed, or “All Libraries”. To see all Professional titles, at a school, leave search window blank and click “Search”, or add a subject. Your result list will feature all books cataloged as *Professional*.



HOME HELP SEARCH BROWSE COMBINATION & or not CHANGE LIMITS NEW ITEMS READING PROGRAMS VIEW RESERIES LOGON

Any Fields
 Titles
 Authors
Find: Subjects that contain the word(s) Search
 Notes
 Publisher
 Series

Return 10 per page. Select Location(s) Sterling High All Branches Challand Middle Franklin Elementary

Search Available Items Only

Books may also be ordered from other libraries in the “Prairie Area Library System”.
Submit these book requests to your building librarian.

<http://207.63.0.98/sterlinghigh/otherlibraries.htm> (Link to other library catalogs)

