



STERLING PUBLIC SCHOOLS

Where kids achieve!

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WWW.STERLINGPUBLICSCHOOLS.ORG ■ R. TAD EVERETT, SUPERINTENDENT

TO: All Staff
FROM: Tad Everett, Cindy Schott, Loren Swartley
DATE: September 2009
RE: Current SPS Cleaning Guidelines for H1N1

Due to the potential outbreak of the H1N1 Flu strand, Sterling Public Schools is immediately implementing the following cleaning and sanitation protocols for the District. These protocols were cooperatively developed by members of Sterling Public Schools, using guidelines and resources established by the Illinois and Whiteside County Health Departments and the (CDC) Center for Disease Control. Staff will be notified immediately if there are any changes to these protocols.

Priority-1 Cleaning Areas

SPS has established the following areas as "Priority-1 areas." These areas will be minimally cleaned every day by staff:

- All restrooms and seasonal locker rooms
- Nurse's office
- Classroom sinks
- Drinking fountains
- Any lunch surfaces, including tables and desks

Priority-2 Cleaning Areas

The following are "Priority-2 areas" for custodians, and will be cleaned minimally twice per week:

- Student desk tops and tables
 - Staff will have the opportunity to use Crew NA on an as needed basis, after an area has been contaminated by a sick student.
- Computer labs
 - Each lab is equipped with micro-fiber cloths and bottles of premixed Crew NA. Staff will clean keyboards and computer-mice at the end of every day, and as needed. Staff shall require students to wash hands or use hand sanitizer prior to using the computers.
- Door knobs and handles

Cleaning Products

- *Crew NA* is the cleaning product currently used by Sterling Public Schools' Custodial Staff. This product meets the cleaning guidelines currently recommended, and **is not to be used by students.** The district will provide pre-mixed spray bottles of Crew NA for staff to use as needed.
- Cleaning products cannot be brought from home. This especially includes any bleach products such as Clorox Pop Ups, because our cleaning agents may react with the bleach.
- Unmarked cleaners or spray bottles must be discarded. A fine of \$750.00 could be levied against the user by the Illinois Department of Labor/OSHA.